

Notice of Meeting



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Governance and Ethics Committee

Monday 21 August 2017 at 5.00pm
in Roger Croft Room Council Offices
Market Street Newbury

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Date of despatch of Agenda: Friday 11 August 2017

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Andy Day/Moira Fraser/Stephen Chard on (01635) 519459/519045/519462

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Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Governance and Ethics Committee to be held on Monday, 21 August 2017
(continued)

To: Councillors Steve Ardagh-Walter, Jeff Beck (Vice-Chairman), Graham Bridgman, Paul Bryant, James Cole (Chairman), Barry Dickens, Lee Dillon, Jane Langford, Geoff Mayes, Anthony Pick and Quentin Webb

Substitutes: Councillors Jason Collis, Billy Drummond and Sheila Ellison

Agenda

Part I	Page No.
1 Apologies To receive apologies for inability to attend the meeting (if any).	
2 Minutes To approve as a correct record the Minutes of the meeting of this Committee held on 19 June 2017.	1 - 4
3 Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	
4 Forward Plan <i>Purpose: To consider the Forward Plan for the next 12 months.</i>	5 - 8
 Standards Matters	
5 Update on Ethical Matters - Quarter 1 of 2017/18 <i>Purpose: To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.</i>	9 - 16
 Governance Matters	
6 Internal Audit Annual Report 2016/17 (GE3254) <i>Purpose: To provide an opinion on the effectiveness of the Council's internal control framework.</i>	17 - 26



Agenda - Governance and Ethics Committee to be held on Monday, 21 August 2017
(continued)

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| 7 | Annual Governance Statement - Statement in Support by the Section 151 Officer (GE3253)
<i>Purpose: To provide evidence and independent verification of governance matters which may impact on the Annual Governance Statement from the viewpoint of the Section 151 Officer.</i> | 27 - 30 |
| 8 | Annual Governance Statement - Statement in Support by the Monitoring Officer (GE3252)
<i>Purpose: To provide evidence and independent verification of governance matters which may impact on the Annual Governance Statement from the viewpoint of the Monitoring Officer.</i> | 31 - 40 |
| 9 | Annual Governance Statement (GE3269)
<i>Purpose: To allow the committee to review the Annual Governance Statement before it is signed by the Leader and Chief Executive.</i> | 41 - 54 |
| 10 | West Berkshire Council Financial Statements 2016/17 Including External Auditor's Opinion. (GE3251)
<i>Purpose: To provide Members with the final copy of the Council's Financial Statements.</i> | 55 - 192 |
| 11 | New Arrangements for Appeals Panels (C3361)
<i>Purpose: To increase the number of Members on Appeals Panels from three to four with no substitutes.</i> | 193 - 196 |

Andy Day
Head of Strategic Support

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.



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